

## **Luther Academy**

### **Regulation of the Student Council Election**

#### **1. General provisions**

- 1.1. Regulation of the Student Council Election of the Luther Academy (hereinafter referred to as “the Regulation”) shall define the procedure by which the Student Council of the Luther Academy is elected (hereinafter referred to as “the Council”).
- 1.2. The Council must be elected in direct, voluntary, equal, open election for the term of two years.
- 1.3. Election shall take place in May, on the date specified by the Council.

#### **2. Council Election Commission**

- 2.1. According to the procedure stated in this Regulation, election shall be managed and its course shall be monitored by the Council Election Commission, which must be elected by the student general meeting on the day of election.
- 2.2. Council Election Commission shall consist of 3 participants. The commission must elect the chairman from members of the Commission.

#### **3. List of candidates**

- 3.1. List of candidates (hereinafter referred to as “the List”) shall be submitted at least two weeks before the election.
- 3.2. The submitted list must include the following details of each candidate:
  - 1) name, family name
  - 2) title of the study program,
  - 3) signature confirming agreement to qualify for elections.
- 3.3. Council Election Commission or an authorized representative thereof shall verify the following:
  - 1) if the List has a title,
  - 2) if it contains at least one candidate.Should the List fail to conform with the requirements specified above, it may not be recorded and returned to the submitter.
- 3.4. The submitted list may not be revoked. Council Election Commission shall verify conformity of the List with this Regulation.

#### **4. Procedure of election**

- 4.1. Council Election Commission shall ensure that the Regulation of the Luther Academy Student Council and this Regulation is available in the electoral area.

- 4.2. Council shall be elected at the Academy student meeting by way of open voting.
- 4.3. Council Election Commission may arrange election procedure, using the Internet resources. In this case, the Council Election Commission shall develop and announce election procedure and provisions.

### **5. Establishing results of the election**

- 5.1. Council Election Commission shall record in the minutes:
  - 5.1.1. number of members with voting rights,
  - 5.1.2. for each candidate – number of votes supporting and rejecting.
- 5.2. Candidates with the highest number of votes shall enter the Council.
- 5.3. A candidate's result is acquired by summing up "for"; "against"; "abstain" votes.
- 5.4. Minutes of the Election Commission shall be signed by the chairman of the Election Commission and participants of the Commission.
- 5.5. Should a member of the Council resign from his/her mandate or cease being student of the Academy, the next candidate from the List (by votes) shall take his/her place.

### **6. Final provisions**

- 6.1. Claims in relation to actions of the Council Election Commission and elections shall be submitted to the Council no later than three business days after the election. If no claim is submitted during that time, or if the verification of results by the Council fails to discover any difference from the results provided by the Council Election Commission, the Council shall be considered elected. The submitted claims must be reviewed by the Council within three day period. Should the claim be declared justified and violations attested as those significantly affecting the results of election, the Council of the Academy must be re-elected within the period of 6 weeks. During the period of time mentioned above, the previously elected Council shall retain its full authority.
- 6.2. The first meeting of the Council shall be chaired by the chairman of the previous Council until the election of a new chairman.

**Chairman of Senate**

**Hans Martin Jönsson**

Riga, 27 February 2018