

Luther Academy

Regulations of the Student Council

1. General Provisions

- 1.1. The Student Council (hereinafter referred to as the Council) is an elected, independent, and democratic institution established at the Luther Academy (hereinafter referred to as the Academy) with the purpose to protect the rights and interests of students.
- 1.2. The Council is an independent, collegial institution of students elected for the period of two years to represent the students' rights and interests at the Academy.
- 1.3. The Council operates in accordance with the Regulations developed by the students and approved by the Academy Senate. In its activities, the Council shall adhere by the provisions of the Law on Higher Education Institutions and other external, as well as internal Academy laws and regulations.
- 1.4. The management of the Academy supports and promotes the activities of the Council.
- 1.5. Being active in the Council is voluntary.
- 1.6. The Council may have its own symbols.
- 1.7. After approval of the Senate of the Academy, decisions of the Student Council are binding to all students.

2. Aims and Tasks of the Council Activities

- 2.1. **The aim of the Council** is to protect and represent the interests of all students in academic, material, cultural and Christian faith matters before the Academy and other institutions.
- 2.2. **Objectives of the Council:**
 - 2.2.1. to establish its organisational and governance structure;
 - 2.2.2. to develop the main directions of its activities;
 - 2.2.3. to organise and coordinate the extracurricular activities of the students;
 - 2.2.4. to identify the students' needs, interests and wishes for improvement of the study and research process, and to provide suggestions for implementation of improvements;
 - 2.2.5. to inform the students on operation and activities of the Council;
 - 2.2.6. to promote the Christian lifestyle of the students and their participation in the life of the Latvian Evangelical Lutheran Church;
 - 2.2.7. to represent the interests of the students in negotiations with the management and academic staff of the Academy;
 - 2.2.8. to promote the quality of the study process;
 - 2.2.9. to discuss and accept recommendations in matters related to the academic, material, and spiritual life of the Academy students (including services, devotions of the Academy students), their social life and fellowship;
 - 2.2.10. to cooperate with the councils of other higher education institutions, municipal and state institutions, public organisations, and churches;

- 2.2.11. to represent the students of the Academy in Latvia and abroad;
- 2.2.12. to develop suggestions for improvement of the internal regulatory documents of the Academy;
- 2.2.13. to provide opinions in matters relevant to the rights, obligations, and interests of the students;
- 2.2.14. to consult the students in matters of their rights, obligations, and interests;
- 2.2.15. to develop the draft budget of the Council and to oversee its use.

2.3. Rights of the Council

- 2.3.1. to request and receive information and explanations from the authorised representatives of any structural unit of the Academy in all matters related to the interests of the students if this information is not confidential, does not contain the trade secret or information containing personal data;
- 2.3.2. to establish working groups for analysis and solution of matters relevant to the students;
- 2.3.3. to use and freely handle the property handed over to the Council's use in accordance with the aims and objectives of the Council;
- 2.3.4. to handle the financial means assigned to the Council for implementation of aims and objectives specified in these Regulations;
- 2.3.5. to be active in other organisations or unions the activities and Articles of Association of which do not contradict the Regulations of the Council;
- 2.3.6. to receive the funding specified in the Law on Higher Education Institutions;
- 2.3.7. representatives of the Council shall have the right to participate in the decision-making bodies of the Academy;
- 2.3.8. to delegate their representatives for the Constitution Assembly and the Senate in accordance with the requirements set out in the Law on Higher Education Institutions and the Constitution of the Academy;
- 2.3.9. to address the Rector of the Academy or the Senate with a request to cancel decisions of the management bodies of the Academy if these decisions do not correspond to the interests of the Academy students.

3. Structure and Activities of the Council

- 3.1. Students of the 1st, 2nd, and 3rd year of the Academy nominate two representatives for work in the Council for the duration of two years.
- 3.2. From among its members, the Council shall elect by open ballot with a majority vote a chairperson and a secretary of the Council for the duration of two years.
- 3.3. Chairperson of the Council shall represent the students of the Academy and the Council without a special authorisation and shall manage its day-to-day work.
- 3.4. Within a month after formation of the Council, it shall develop the agenda for the next study year and present it to the management and students of the Academy at the general meeting of the Academy students.
- 3.5. The chairperson of the Council:
 - 3.5.1. defends and expresses the opinion of the Council;
 - 3.5.2. represents the Council and promotes its cooperation with other organisations;
 - 3.5.3. approves the agenda developed by the Council;
 - 3.5.4. plans and organises the agenda of the Council meetings and ensures review of the intended items;
 - 3.5.5. controls execution of the Council decisions.

- 3.6. The Council shall be convened at least once per semester.
- 3.7. The meeting of the Council is opened and chaired by the chairperson of the Council.
- 3.8. Extraordinary meetings of the Council shall be convened by the chairperson of the Council within three business days or in accordance with a written request of 1/2 of the Council members.
- 3.9. The Council shall adopt decisions by a simple majority vote in open ballot. If the votes are distributed equally, the chairperson of the Council shall have the decisive vote.
- 3.10. The Council shall have quorum if at least half of its members participate in its work, except the case specified in Article 3.12.
- 3.11. Decisions of the Council are taken by a majority vote of the present members, but amendments and additions to the Regulations of the Council are accepted by 2/3 of the votes of all the Council members.
- 3.12. Minutes of the meetings of the Council shall be taken, and the minutes of the meeting shall be signed by the chairperson and the secretary of the Council.
- 3.13. Representatives of the Academy students of each year who have been elected in the Council make its decisions known to the students of their own study year.
- 3.14. Activities of the Council are ensured and premises for its work are assigned by the management of the Academy.
- 3.15. Records of the Council are kept by the secretary of the Council.

4. Property and Financing of the Student Council

- 4.1. Property of the Council consists of the movable and immovable property handed over by the Academy for the use of the Council and the property acquired by the Council or received by it as a donation.
- 4.2. The Council shall be financed from the budget of the Academy to the amount not less than one two hundredth part of the annual budget of the Academy.
- 4.3. The Council shall have the right to handle its property and financial resources in the interests of the students while performing the objectives under these Regulations.
- 4.4. At the expiry of the office, the chairperson of the Council: shall present to the Rector of the Academy a report on the financial status of the Council.

5. Procedures for Reorganisation and Liquidation of the Council

The Council may not self-liquidate. It may be liquidated only if requested by at least two thirds of the Academy students.

Chairman of the Senate

Hans Martin Jönsson

Riga, 27 February 2018